



JOB DESCRIPTION

Job Title:	Youth Programs TVI (PRN)	FLSA Status:	Non-Exempt
Department:	Youth Services	Pay Grade:	
Reports To Title:	Youth Programs Manager	Effective Date:	
Positions Supervised:	None	Latest Revision:	10/20/2025

Job Purpose:

Provides group and individual instruction to youth in the Transition and Children's Programs who are blind or visually impaired in all aspects of the Expanded Core Curriculum at the center and in the community. Develops instructional materials and lessons, as needed.

Essential Functions:

- Develop instructional materials and lessons, as needed, for teaching all areas of the Expanded Core Curriculum
- Evaluate client needs through comprehensive functional assessments
- Provide instruction in the Year-Round and Summer Children's Program and Transition Program in all areas of the Expanded Core Curriculum
- Complete all reports as required by Agency and funding sources to document client progress, including assessments, daily progress, etc.
- Attend required Agency meetings and trainings
- Ability to work evenings and weekends, as needed, for fieldtrips and special events within the youth programs
- Perform other duties as assigned

Qualifications:

Education:

- Bachelor's degree in Visual Disabilities from an accredited college

Licensure or Certification:

- State licensure as a teacher for the visually impaired

Experience:

- Minimum 5-month internship under the supervision of an ACVREP-certified vision specialist or licensed TVI

Demonstrated Knowledge and Skills:

- Ability to teach youth who are blind and visually impaired in a group setting and one-on-one
- Ability to communicate effectively with school-age youth, some with multiple disabilities
- Current knowledge of services/resources available for children and young adults who are blind and visually impaired
- Proficiency in the instruction of braille reading and writing
- Current working knowledge of assistive technology for individuals who are visually impaired
- Excellent written and oral communication skills

- Excellent interpersonal skills and ability to work as part of a team
- Effective time management skills
- Ability to use Internet for research

Physical Demands:

- Ability to lift equipment used in performing job responsibilities

Requirements:

- Pass Level II background checks